



Guidelines for Chaperones 2025

1. Note your **arrival time** on the schedule. Please try to stay on schedule!
2. Check the total student **number**. If it has changed a lot, please let me know.
3. Prior to the Showcase, students should complete a career assessment and should know their top **3 Career Clusters**. This will help with IGPs later!
 1. <https://www.mynextmove.org/explore/ip> or
 2. <https://portal.scois360.org/> or
 3. For a paper copy assessment, email me: Rosenbaum.ela@ptc.edu
4. Follow the map to drop off in front, proceed through the building, and then to exit via the side. There will also be assistants inside to direct you.
5. Students will have approximately ½ hr outside and ½ hr inside with businesses.
6. Upon arrival, students will be giving a Showcase brochure. Included will be a **list of questions** for students to ask each business. Please be sure they are interacting!
7. Check to be sure students put their **name** on the field student brochure!
8. Review **proper etiquette**: speaking professionally, making eye contact, asking proper questions, not littering, staying with the group, etc.
9. Be prepared to **collect** each of the booklets to save as your documentation of a structured field study.
10. Notify your PowerSchool person that each student who attended must be **recorded in PowerSchool** or you will not receive “credit” with the state for your efforts!

We are looking forward to seeing you soon!

The Laurens Newberry Showcase Team